

## UPDATE INSTRUCTIONS FOR 10.9.35

<b>TASK #1</b>	<p>The first task is accomplished by performing your program update on your <b>ShipRite server</b>. you have a network, make sure <b>ShipRite</b> is closed on all stations. If you only have one computer, that will be called "SERVER."</p> <p><b>To PERFORM THE 10.9.35 UPDATE IN SHIPRITE:</b></p> <ol style="list-style-type: none"><li>1. Start <b>ShipRite</b> on your ShipRite server from the main menu.</li><li>2. Go to "<b>EOD</b>" (<b>End of Day</b>) and then click on the "<b>PROGRAM UPDATE</b>" button to download the new ShipRite update.</li><li>3. Exit the ShipRite program completely, then restart the program.</li><li>4. The update should now install.</li><li>5. After the files have finished extracting and the installation is complete, restart the program. You have now completed the update.</li></ol> <p><b>If you experience difficulties trying to update using EOD, try this method before contacting support:</b></p> <ol style="list-style-type: none"><li>1. Close the ShipRite program on all your computers before performing this update.</li><li>2. <b>Download the Update:</b></li><li>3. Click &lt;Run&gt; button when prompted.</li><li>4. Follow instructions on the screen.</li></ol> <p><b>TASK #1 IS NOW COMPLETE.</b></p>
<b>TASK #2</b>	<p><u>If you do NOT ship DHL and do not have a DHL Account, then the update process is complete.</u></p> <p>If you are an authorized DHL shipper, then you have to apply the new 2010 DHL Rates.</p> <p>Please go to <b>Setup -&gt; General Setup Options -&gt; Carrier Setup -&gt; DHL -&gt; DASC Rate Type.</b></p> <p>Please select what rate level you are at. The options are RS1, RS2, and RS3. If you do not know your rate level, then please contact RSA (Retail Shipping Associates) to find out.</p> <p>RS1 are the most expensive rates, while RS3 is the tier with the largest discount.</p> <p><b><u>Verify that you have the new DHL rates with the updated 2010 rate chart.</u></b></p> <p>To check if you have updated correctly and have the new 2010 DHL rates properly installed, go to:</p>

**Actions > Table Management > Service Tables > DHL-INT**

Depending on what rate level you selected earlier, the DHL-INT table should match one of the three screenshots below:

**RS1**

Shipping Services View



- 1DAYSVR
- 2DAY
- 2DAYAM
- 3DAYSEL
- CAN-STD
- CAN-XPED
- CAN-XPRES
- CAN-XSVR
- COM-GND
- DHL-INT**
- EXP
- FEDEX-1ST
- FEDEX-2DY

LBS	ZONEA	ZONEB	ZONEC	ZONED	ZONEE	ZONEF	ZONEG
-1	2.00	2.00	2.00	2.00	3.00	3.00	3.00
0	14.42	14.65	19.41	22.43	45.82	18.45	21.00
1	23.58	24.50	29.60	35.40	56.79	28.13	31.00
2	26.31	28.20	34.89	40.85	67.74	33.56	36.00
3	29.05	31.90	40.18	46.30	78.68	38.99	41.00
4	31.79	35.60	45.47	51.75	89.63	44.41	45.00
5	34.52	39.31	50.76	57.20	100.58	49.84	50.00
6	35.81	42.69	53.91	61.48	107.50	52.83	55.00
7	37.10	46.07	57.06	65.76	114.43	55.82	60.00
8	38.39	49.45	60.21	70.04	121.35	58.81	65.00
9	39.68	52.83	63.37	74.31	128.27	61.80	69.00
10	40.96	56.21	66.52	78.59	135.19	64.79	74.00
11	42.71	58.51	69.44	82.18	144.60	67.41	79.00
12	44.46	60.81	72.36	85.77	154.01	70.03	83.00
13	46.21	63.11	75.28	89.36	163.42	72.65	87.00
14	47.96	65.41	78.20	92.95	172.83	75.27	91.00
15	49.71	67.71	81.12	96.54	182.24	77.89	95.00
16	51.46	70.01	84.04	100.13	191.65	80.51	99.00
17	53.21	72.31	86.96	103.72	201.06	83.13	104.00
18	54.96	74.61	89.88	107.31	210.47	85.75	108.00
19	56.71	76.91	92.80	110.90	219.88	88.37	112.00

**RS2**

Shipping Services View

CAN-XSVR

COM-GND

DHL-INT

EXP

FEDEX-1ST

FEDEX-2DY

FEDEX-CAN

FEDEX-FR1

FEDEX-FR2

FEDEX-FR3

FEDEX-GND

FEDEX-INT-1ST

FEDEX-INTE

LBS	ZONEA	ZONEB	ZONEC	ZONED	ZONEE	ZONEF	ZONEG
-1	2.00	2.00	2.00	2.00	3.00	3.00	3.00
0	13.17	13.38	17.72	20.48	41.83	16.84	19.00
1	21.53	22.37	27.03	32.32	51.85	25.68	29.00
2	24.02	25.75	31.86	37.30	61.85	30.64	33.00
3	26.52	29.13	36.69	42.27	71.84	35.60	37.00
4	29.02	32.51	41.52	47.25	81.84	40.55	41.00
5	31.52	35.89	46.35	52.23	91.83	45.51	46.00
6	32.70	38.98	49.22	56.13	98.15	48.24	50.00
7	33.87	42.06	52.10	60.04	104.48	50.97	55.00
8	35.05	45.15	54.98	63.95	110.80	53.70	59.00
9	36.23	48.24	57.86	67.85	117.12	56.43	63.00
10	37.40	51.32	60.73	71.76	123.44	59.16	68.00
11	39.00	53.42	63.40	75.04	132.03	61.55	72.00
12	40.60	55.52	66.07	78.32	140.62	63.94	75.00
13	42.20	57.62	68.74	81.60	149.21	66.33	79.00
14	43.80	59.72	71.41	84.88	157.80	68.72	83.00
15	45.40	61.82	74.08	88.16	166.39	71.11	87.00
16	47.00	63.92	76.75	91.44	174.98	73.50	91.00
17	48.60	66.02	79.42	94.72	183.57	75.89	95.00
18	50.20	68.12	82.09	98.00	192.16	78.28	98.00
19	51.80	70.22	84.76	101.28	200.75	80.67	102.00

**RS3**

Shipping Services View

COM-GND

DHL-INT

EXP

FEDEX-1ST

FEDEX-2DY

FEDEX-CAN

FEDEX-FR1

FEDEX-FR2

FEDEX-FR3

FEDEX-GND

FEDEX-INT-1ST

FEDEX-INTE

FEDEX-INTP

LBS	ZONEA	ZONEB	ZONEC	ZONED	ZONEE	ZONEF	ZONEG
-1	2.00	2.00	2.00	2.00	3.00	3.00	3.00
0	11.60	11.78	15.61	18.04	36.85	14.84	17.00
1	18.96	19.70	23.81	28.47	45.68	22.63	25.00
2	21.16	22.68	28.06	32.86	54.48	26.99	29.00
3	23.37	25.66	32.32	37.24	63.29	31.36	33.00
4	25.57	28.64	36.57	41.63	72.09	35.72	36.00
5	27.77	31.62	40.83	46.01	80.90	40.09	40.00
6	28.80	34.34	43.36	49.45	86.47	42.49	44.00
7	29.84	37.06	45.90	52.89	92.04	44.90	48.00
8	30.88	39.78	48.43	56.33	97.61	47.30	52.00
9	31.91	42.49	50.97	59.77	103.17	49.71	56.00
10	32.95	45.21	53.50	63.21	108.74	52.11	60.00
11	34.36	47.06	55.85	66.10	116.31	54.22	63.00
12	35.77	48.91	58.20	68.99	123.88	56.33	66.00
13	37.18	50.76	60.55	71.88	131.45	58.44	70.00
14	38.59	52.61	62.90	74.77	139.02	60.55	73.00
15	40.00	54.46	65.25	77.66	146.59	62.66	77.00
16	41.41	56.31	67.60	80.55	154.16	64.77	80.00
17	42.82	58.16	69.95	83.44	161.73	66.88	83.00
18	44.23	60.01	72.30	86.33	169.30	68.99	87.00
19	45.64	61.86	74.65	89.22	176.87	71.10	91.00

**TASK  
#3**

Finally, you should always review the **release notes** for what has been added and improved.

v. 10.9.35 – March 31, 2010

1. New 2010 DHL Rates. (the rates are effective April 1<sup>st</sup>). In order to apply the new rates you will have to go to Setup -> General Setup Options -> Carrier Setup -> DHL -> DASC Rate Type. Select what tier level rates you have and click 'Update Now'.
2. DHL to Canada. The EXP service to Canada will be changed to INT.
3. Fix [Mailbox] Changed MBXNotice.rpt to include the store phone number
4. Fix [ZReport] Fixed formatting on the Datewise Z report to show % instead of \$ for the Margin.
5. Fix [Reports] Fixed random crystal report errors
6. Fix [Inventory] Error message kept prompting some people to reinstall ReportViewer every time they print labels.
7. Customer Lookup: The Reference number field was changed to search by account number
8. MSRP field added to inventory. When printing Inventory labels you can now have a MSRP price showing below your regular retail Price

**Congratulations! NOW ALL TASKS ARE COMPLETE.**